

## Minutes of the meeting held on Wednesday 26<sup>th</sup> February 2020.

Chesford Grange Hotel, Chesford Bridge, Warwick, Kenilworth, CV8 2LD

Starting time 1.30pm

Minutes of the above association.

- 07/20 Welcome  
Those present Lionel Thatcher (LT), Lesley Sung (LS), David Mears (DM)  
Linda Hedley (LH) Gwilym Robbins (GR)
- 08/20 To agree the minutes of the meeting of 24<sup>th</sup> January 2020  
These were deferred to the next meeting
- 09/20 To discuss the Triage Team and receive information on TUPE  
DM reported that a meeting with Lis Moore and Rob Smith – SLCC – had taken place.
- This was to discuss the employment situation with regards Gwilym and Lionel; DM felt that the information was incorrect.
  - DM had not yet seen the rationale behind the decision to TUPE LT and GR and how the SLCC came to this decision.
  - He felt that both may have a challenge, but this will not be clear until the information above has been seen. There will be a deadline of 28 days to notify new employer of employee's situation.
  - There was no date to start triage team agreed this will take place at a later date.
  - Those on the team, will be LT, GR and LH
  - These details will be put on the new ALCC website and in the magazine once the dates are agreed and the website goes live.
  - It was agreed that DM would be on the phone cascade, but not to answer calls; he will have access to the system and be able to monitor number of etc.
  - calls
  - Ian will continue to allocate ESO's
- 10/20 To agree the letter to Dr. Lewis MP  
GR had circulated a letter and this was debated. LH stated that she had started to make comments but had not completed these. It was agreed she would complete this and then send to GR for forwarding to Dr Lewis.
- To discuss a submission to LG Ethical Standards Review
  - A debate took place where the following was agreed
  - Clerk's must Have access to the monitory officer

- The number of Monitoring Officers should be increased

- 11/20 To discuss the NALC Councillor / Clerk protocol Legal topic 22
- A debate took place where GR stated that the following should be encouraged to take place and the Legal Topic note should be reviewed.
  - Disciplinary actions should be carried out asap, other than serious issues which should be investigated.
  - They Must be independent and fair
  - Needs to be an independent Councillor from a neighbouring council
  - LH will list these issues and send to all members for comments before sending it to NALC

- 12/20 To discuss and decide of the Service Level Agreement
- There needs to be a clear understanding of services.
  - 20 hours of extra advice and they will do update.
  - They will give us a quote.
  - LT raised an issue due to the concern that the SLCC could act on the current SLA
  - Need a quote for 20 hours of advice.
  - Website communication will be in house.
  - It was noted that
  - 5% of advisor is paid to SLCC
  - If TUPE is completed they will be paid by ALCC

#### Other items mentioned

- Need to get quote for PO box.
- Insurance needs to have an indemnity
- Came & Co to promote their house insurance where they will have legal cover.

A short debate took place with regards to what the ALCC benefit would be from the TUC.

14/20 To receive a verbal update on the 'New' website.  
In progress, Gemma has given access to docs. Will be changing the font. This will be look at when the site goes live.

It was suggested the old pay scales be archived on the new website for Clerks to refer to if required.

- 15/20 To discuss the Phone system
- System is now live.
  - The only delay in getting the system up and running is that the

Triage Team need to be confirmed and the telephone number advertised.

- 16/20 To receive a verbal update from the Treasurer
- Lis has sent through copies of the accounts, and LT will liaise with Lis and if required Paula.
  - The Bank mandate is signed, this will change the details of the bank from the Taunton office to the treasurer's address: going forward, it was felt that whoever is the Treasurer statements etc from the bank should always be sent to them.
  - With regards to becoming members of the TUC DM has had contact with them. They are happy to discuss any application that is submitted, although it should be noted that if they feel the group are just a splinter group they can refuse to admit the Association.

17/20 Date of next meeting, this will be a face to face. Thursday 2<sup>nd</sup> April. 11.00 DM has said he will host the meeting Bridgewater Somerset.