

ALCC COMMITTEE MEETING HELD FRIDAY 24 MAY 2019

AT 10.00 AM, BY MEANS OF COMPUTER CONFERENCING

1. PRESENT Linda Hedley, General Secretary; Lionel Thatcher, Chairman; Gwilym Rippon, Vice Chairman, Paula Heath, and Laura Jarrett.
Ian Smith (Notes)
2. APOLOGIES were received from Michael Lennon, Debra Platt and Samantha Roberts
3. MINUTES of the 14 December 2018 Committee Meeting were agreed.
4. FINANCES the draft accounts as circulated were accepted
5. SEPARATION FROM SLCC

There was concern at the reduction in membership and it was felt that we needed to be proactive in seeking members to renew before their membership expired. More accurate forecast figures were required.

Expenditure was looked at and ways of addressing these were considered.

Gwilym Rippon proposed and Linda Hedley seconded that Paula Heath be elected to carry out the shadow Treasurer Role. This was AGREED.

It was AGREED that Lionel Thatcher be the membership officer to, inter alia, chase up the list of people due to renew each month.

There was also some discussion about what assistance, the TUC could give. AGREED that Ian Smith contact the TUC.

6. RECRUITMENT

There had been emphasis on the retention work, but it was recognised that work needed to be done on recruitment. The following ideas were made:

Use the SLCC Branches to promote the ALCC

List of non-members in the relevant area be provided

Need to redesign the current leaflet to something more eye catching. Examples of case histories also to be included.

Regional Training Seminars were felt to be of limited use in recruiting new members.

The General Secretary to have a page in every edition of the SLCC News.

To consider using Council & Clerks direct to publicise the existence of ALCC.

AGREED that Laura Jarred be the publicity officer.

7. ELECTION OF COMMITTEE MEMBERS

There was a need to elect members to several of the vacancies on the Committee. It was AGREED to advertise these in week ending 6th September, due to holidays coming up, with a closing date of 27 September. The AGM was due to be held at National Conference in October.

Ways of publicising these seats included the Clerk magazine, General Secretary's article in this publication, ALCC and SLCC websites and Facebook and Twitter accounts.

8. REVISIONS TO RULES

The Rules written at the time of establishment needed amending in light of experience. Particular areas were 60 members to be quorate at the AGM, which was felt to be overly onerous, the 42 days' notice of the AGM and supporting papers to go out.

Following discussion it was AGREED that rule changes be brought forward to the AGM that 30 days' notice be required and a quorum of 25.

9. ANY OTHER BUSINESS

ESO training

This was proposed to be provided by webinar. Members believed that face to face training was better for the interaction of people and role play. The technical matters could be done by Webinar. There was recognition this would have a cost for the Association.

AGREED to obtain an up to date list of all ESO's and their locations to consider a suitable location for training.

There being no further business the meeting closed at 11.30 hours.